

## City of Green Bay

### Commercial Façade Improvement Program Application

#### A. Applicant Information

Building Owner:

SSN or Tax ID No.:

Contact Name:

Address:

City/State/Zip:

Phone:

Fax:

E-Mail

Businesses Impacted:

#### B. Building Information

Building Name:

Address:

No. of Stories:

No. of Primary (street facing) Facades:

Total Square Feet:

Year Built:

Approx. Market Value:

#### Space Allocation

Retail %:

Office %:

Residential %:

Other %:

C. Proposed Project	
1. Describe the proposed "project" in detail. This narrative should describe the same project outlined in the financial details.	
2. Project Start Date: _____	3. Project End Date: _____
4. Explain why Commercial Façade Improvement Funds are needed to complete the project. Would improvements be made without the assistance or to a lesser degree?	

D. Project Financing
Reimbursement shall be limited to no more than 50% of the total cost of eligible improvements, not to exceed \$20,000 per project. Larger buildings with more than one storefront may be considered for a larger grant on a case by case basis. The City of Green Bay requires proof of down payment and no less than 50% of project costs secured by applicant prior to approval. The City of Green Bay reserves the right to pay the contractor(s) directly upon project completion. Project to be completed within 180 days from approval date.

# Facade Improvement Program

E. Summary of Eligible Improvement Costs			
Proposed Work	Contractor(s)	Finish Date	Cost Estimate
Total:			

F. Summary of Non-Eligible Improvements			
Bids for non-eligible work are not required			
Proposed Non-Eligible Work	Contractor(s)	Finish Date	Cost Estimate
Total:			

## Facade Improvement Program

### G. Application Attachments

Check if submitted. If not submitted, provide an explanation.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Written Bids/Quotes for work to be completed.
<input type="checkbox"/>	<input type="checkbox"/>	Design plan or detailed description of work to be completed.
<input type="checkbox"/>	<input type="checkbox"/>	Existing building photographs and renderings of finished project.
<input type="checkbox"/>	<input type="checkbox"/>	Letters of commitment or proof of other financing.

### H. Applicant Signature

I certify that all information contained in this document and any attachments or exhibits is true and correct to the best of my knowledge.

I understand and agree to meet and/or carry out all the program requirements as outlined by the City of Green Bay.

I authorize the City of Green Bay to research the company's history, research key individual's histories, contact respective financial institutions, obtain credit reports and perform other related activities necessary for the reasonable evaluation of this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### Office Use Only

Date of Application Submission

\_\_\_\_\_

Date of Design Review Board Approval

\_\_\_\_\_

Date of Loan & Grant Committee Approval

\_\_\_\_\_

Date of Permit Approval

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